

Request for Qualifications  
Utility Engineering On-call services

The City of Port Townsend is requesting statement of qualifications from consultants to provide professional services for on call support for engineering services associated with operations and design of the city's utility systems. Task assignments may include, but are not limited to, the following types of work: water, sewer, and stormwater system analysis support; small project design and specification development; developer plan review; development of engineering standards; project quality assurance and quality control reviews; grant applications support; review of a submittals from development projects or for city projects.

Submittal should include the following information: firm name, phone and email contact; name of City contact; experience in requested services. Submittal is to be a short, 15 page limit statement of qualifications sent by 5:00 PM May 3, 2023 via email to [frontdesk@cityofpt.us](mailto:frontdesk@cityofpt.us). Subject line should include: SOQ On Call Utility Systems. Attn: Sarah Tiffany

Questions should be directed to Steve King at [sking@cityofpt.us](mailto:sking@cityofpt.us).

For more information about the City of Port Townsend visit the City of Port Townsend website at [cityofpt.us](http://cityofpt.us). Maps of City infrastructure is available at <https://cityofpt.maps.arcgis.com/home/index.html>

Non-Discrimination. No bidders will be discriminated against on the grounds of sex, race, color, age, national origin, sexual orientation, gender identity, religion, or disability in consideration of an award of any contract or subcontract. All bidders are directed to solicit and consider minority and women-owned businesses as potential subcontractors and material suppliers for this project.