

WASHINGTON STATE CONTRACTOR LICENSE REQUIREMENTS

Any contractor conducting business in the City of Port Townsend must be licensed by the State of Washington Department of Labor and Industries and must have a city business license.

RCW 18.27.010 Definitions

A "contractor" is:

Any person, firm or corporation who or which, in the pursuit of an independent business undertakes to, or offers to undertake, or submits a bid to, construct, alter, repair, add to, subtract from, improve, move, wreck or demolish, for another, any building, highway, road, railroad, excavation or other structure, project, development, or improvement attached to real estate or to do any part thereof including the installation of carpeting or other floor covering, the erection of scaffolding or other structures or works in connection therewith or who installs or repairs roofing or siding; or, who, to do similar work upon his or her own property, employs members of more than one trade upon a single job or project or under a single building permit except as otherwise provided herein. "Contractor" includes any person, firm, or corporation covered by this subsection, whether or not registered as required under this RCW Chapter 18.27.

RCW 18.27.140 Purpose

It is the purpose of this chapter to afford protection to the public including all persons, firms, and corporations furnishing labor, materials, or equipment to a contractor from unreliable, fraudulent, financially irresponsible, or incompetent contractors.

RCW 18.27.200 Violation -- Infraction

It is a violation of this chapter and an infraction for any contractor to:

1. Advertise, offer to do work, submit a bid, or perform any work as a contractor without being registered as required by this chapter;
 2. Advertise, offer to do work, submit a bid, or perform any work as a contractor when the contractor's registration is suspended or revoked; or
 3. Transfer a valid registration to an unregistered contractor or allow an unregistered contractor to work under a registration issued to another contractor.
2. Each day that a contractor works without being registered as required by this chapter, works while the contractor's registration is suspended or revoked, or works under a registration issued to another contractor is a separate infraction. Each worksite at which a contractor works without

being registered as required by this chapter, works while the contractor's registration is suspended or revoked, or works under a registration issued to another contractor is a separate infraction.

RCW 18.27.110 Building Permits - Verification of registration required -

Responsibilities of issuing entity- Penalties

1. No city, town or county shall issue a construction building permit for work which is to be done by any contractor required to be registered under this chapter without verification that such contractor is currently registered as required by law. When such verification is made, nothing contained in this section is intended to be, nor shall be construed to create, or form the basis for any liability under this chapter on the part of any city, town or county, or its officers, employees or agents. However, failure to verify the contractor registration number results in liability to the city, town or county to a penalty to be imposed according to **RCW18.27.100 (7) (a)**.

2. At the time of issuing the building permit, all cities, towns or counties are responsible for:

a. Printing the contractor registration number on the building permit; and

b. Provided a written notice to the building permit applicant informing them of contractor registration laws and the potential risk and monetary liability to the homeowner for using an unregistered contractor.

3. If a building permit is obtained by an applicant or contractor who falsifies information to obtain an exemption provided under RCW18.27.090, the building permit shall be forfeited.

There are several risks associated with using an unregistered contractor. First, a property owner that uses an unlicensed contractor will not be protected by the Contractor's Bond required by RCW 18.27.040. The \$12,000 General Contractor and the \$6,000 Specialty Contractor Bonds are designed to: (1) pay persons performing labor for the contractor, including employee benefits; (2) pay all taxes and contributions due to the State of Washington; (3) pay all persons furnishing labor or material or renting or supplying equipment to the contractor; and (4) pay all amounts that may be adjudged against the contractor by reason of breach of contract including negligent or improper work in the conduct of the contracting business. Second, the property owner's construction project may be delayed due to enforcement actions of the Department of Labor and Industries or the City of Port Townsend caused by use of an unregistered contractor. There may be other risks associated with use of unregistered contractors.

For additional contractor licensing information, please contact the State of Washington Department of Labor and Industries at 1-800-647-0982 or visit their web site at <http://www.lni.wa.gov/>.

I have read and have been provided with a copy of this Contractor Registration information.

Owner/Applicant Signature _____

Printed Signatory Name _____

I hereby certify that the information provided is correct, that I am either the owner or authorized to act on behalf of the owner and that all activities associated with this permit will be in accordance with State Laws and the Port Townsend Municipal Code.

Applicant:	
Address:	
Phone:	Email:
Property Owner Name(s):	