

**CITY OF PORT TOWNSEND
NOTICE OF APPLICATION FOR SHORT SUBDIVISION/
REPLAT OF KIRCHER SHORT PLAT**

File Reference: Land Use Permit LUP24-028

Proposal: A preliminary short subdivision proposing to replat Lot 1 of the Kircher Short Plat into two lots. Each lot in the “Maybeline Short Plat” would meet or exceed the R-II zone minimum 5,000 square foot lot size.

Legal Description: Assessor’s Tax Parcel Number 000-111-2011.

Location: Southeast intersection of Clay Street and Gaines Street. Formerly Block 116, Mabel Addition; currently Lot 1 of the Kircher Short Plat, Auditor File Number 617980

Applicant: George Corrigan and Jean Fee, Property Owner
834 Dalton Lane, Langley, WA 98260

Date Application Received: June 3, 2024

Date of Determination of Completeness: July 2, 2024

Date of Mailed and Posted Public Notice: July 17, 2024

Published in the Port Townsend and Jefferson County Leader: July 17, 2024

Other permits required, to the extent known by the City: Final Short Subdivision approval, Future Street and Utility Development Permit(s), and Residential Building Permit(s).

Lead Agency: City of Port Townsend, Planning and Community Department (PCD), 250 Madison Street, Suite 3, Port Townsend, WA 98368

Staff Contact: Judy Surber, Planning Manager (360) 379-5084 jsurber@cityofpt.us

Submitted Documents include a preliminary short plat application and survey. A Final TCP was approved as part of the underlying Kircher Short Plat requiring 14 new trees be planted on Lot 1 at the time of home construction. A new TCP prepared in accordance with PTMC 19.06.100 through .270 must be submitted prior to Preliminary Plat approval.

Location of Documents available for public review: **Contact** City of Port Townsend, PCD
250 Madison Street, Suite 3, Port Townsend, WA 98368

The application can be reviewed via our webpage: <https://cityofpt.us/planning-community-development/page/now-accepting-public-comments>

Comment & Appeal Deadline: The Planning and Community Development Department (PCD) **must receive written comments no later than 4:00 PM on Tuesday, August 6, 2024.** This notice has been mailed to all property owners within 300 feet of the subject property. **The application will be processed administratively with no hearing (Type II), provided that a hearing may be requested by a person receiving notice within 21 days of the date of the notice of application.** If such a hearing is requested, the application will be elevated to a Type III process requiring a noticed public hearing before the Hearing Examiner.

Following the comment period, the PCD Director will review the file and issue a decision on the short subdivision proposal. A Statement of Consistency with the R-II zoning district (PTMC 17.16), Short Subdivisions (PTMC 18.12), Tree Conservation Ordinance (PTMC 19.06), Engineering Design Standards and the City's Comprehensive Plan will be made. A final decision on the application will be made within 120 days of the date of Determination of Completeness. Any person has the right to submit comments, request a hearing, request a copy of the decision once made, and appeal the decision once issued.