

UTILITY ACCOUNT CONTACT INFORMATION UPDATE

Having accurate, up-to-date contact information on your City Utility account is of the utmost importance! The City uses this information when there is a need to reach you in case of things like; Leak Notification, Disruption of Service for Repairs or Utility Shut Offs due to Payment Problems. Updating your contact information with the City is always free of charge. Please mail to the address above, or email: ptutilities@cityofpt.us

PROPERTY INFORMATION

Service Address: _____ Port Townsend, WA

Service Location: ☐ Inside City Limits ☐ Outside City Limits

Account Type: ☐ Rental/Tenant ☐ Property Owner/Manager

DATE OF CHANGE OR UPDATE

*Date of Change/Update: _____

CONTACT INFORMATION

Name or Names:					
Mailing Address:					
City:		State:		Zip:	
Phone 1:		Phone 2:			
E-mail/s:					

SIGNATURE/S

By my signature below, I acknowledge that I will be responsible to pay the bill with all penalties and interest due. I further understand that delinquent utility charges can become a lien against the property or referred to a collection agency.

Utility Customer #1 – Please Print Name

Utility Customer #1 – Please Sign Name

Date

Utility Customer #2 – Please Print Name

Utility Customer #2 – Please Sign Name

Date