

RFQ Healthier Together Question Log

Date	Question	Response
11.28.22	Confirming submittal due date and budget for project	Yes, submittals are due December 16 by 4:00 p.m. We have approximately \$175000 for this effort.
11.30.22	The 5 phases described in the Scope of Work is mirrored by the 5 phases in the Healthier Together document. In that document it is followed by a description of Community Engagements for each of the 5 phases. Is the selected design consultant expected to facilitate these community engagements?	Yes, we would like to consultant to have a public engagement specialist or team to finalize the scope of this work and lead the community engagement process.
11.30.22	What kind of documentation is available from the community partners defining their needs and desires for the proposed facility? Is this readily available or will the selected consultant need to engage identified community partners to gather this initial information?	The need is documented in both the PROS plan and the community assessment that was adopted by public health in 2016. This is not an expectation for the consultant.
11.30.22	Will the phase 1 work also require the initial definition of the programmatic need of the project to enable the work of Phase 2 planning?	Yes. With all the partners and the community.
11.30.22	Is cost estimating also part of the consultant scope?	Yes. We would like to get to the end of this planning phase and have both a schematic plan and estimated cost.
11.30.22	Are there any executive summery reports or full reports that can be shared from previous efforts to plan for and rebuild the pool and/or a community health and wellness facility?	Yes. Please see the latest from 2019 planning effort.
11.30.22	Can you share sites that being considered? Specifically, we would like to know more about the zoning and size of the project. Will it be inside the City of Port Townsend or outside? What municipalities will the consultant be dealing with and what communities are involved?	? The sites being considered are the current Mountain View Commons where the old pool is located, a large lot that the hospital district owns (although we would need to go through a zoning change), and we are currently planning the golf course site. City, School District, and Hospital district are the three land owners. Part of the planning process will determine size and location.
11.30.22	What is the program? Does the project include a gym, healthcare components, and/or medical/clinical spaces?	Yet to be planned by the community and stakeholders.
11.30.22	Are you able to provide us with a sample Professional Services Agreement, so that we may review it?	It is attached to the RFQ.
11.30.22	Will the firm that performs these services be precluded from future design services?	No
11.30.22	Will the firm that performs these services have the option of providing future design services without competing for them?	Yes, if the team is satisfied with the service.
11.30.22	Do we need to list subconsultants, and which disciplines do you want us to list?	Yes. Whatever subconsultants you determine you will need to complete planning project.
11.30.22	Would you be able to extend the submittal deadline to Dec 21?	We will not be extending the deadline, but depending on the response, we will reissue it if we need to. Thanks.