



PARKS, RECREATION & TREE ADVISORY BOARD MEETING AGENDA
August 24, 2021 | 4:30 p.m. | Virtual Meeting

****The State of Emergency declared by Governor Inslee temporarily prohibits in-person contacts with the public required by the Open Public Meetings Act and the Public Records Act. The May 29, 2020 Public Health Order by Jefferson County Health Officer Thomas Locke also states no in-person meetings are allowed. Participation will be by teleconference****

- Join via computer or tablet at <http://joinwebinar.com> enter 9 digit Webinar ID 489-143-707
- Join by phone in listen-only mode: (360) 390-5064 Ext. 3 access code: 177-060-048#
- Submit public comment emails to be read aloud (up to three minutes per person) to: publiccomment@cityofpt.us

I. Call to Order/Roll Call

II. Approval of Agenda

III. Approval of April 27, 2021 Minutes

IV. Public Comment (3 minutes per person)

V. Old Business

- A. Mountain View Pickleball Court Proposal Revisions: (Steve and Pickleball Club) – 15 min.

VI. New Business

- A. Poplar Trees Along Sims Way (Steve, PUD, and Port) – 30 min
- i. Presentation to be provided
- B. Gateway Park Landmark Tree (Steve) – 10 min
- C. Autumn Arbor Day Plan and Schedule (Chair Jahnke) – 5 min
- D. Trails - Standing agenda Item per new advisory board structure (No topic this meeting)

VII. Staff update – Steve (15 minutes)

- A. Department update
- i. Banked Capacity – Passed by City Council
 - ii. Pool – Transfer of Operations to YMCA
 - iii. Parks – Haller Handrails, Skate Park, RCO visit
 - iv. Trails – Adams Buggy
 - v. City Work Plan – October 26th – City Attorney will attend
 - vi. Board Comment Agenda Item
- B. Parks staffing update

VIII. Next Regularly Scheduled Meeting: October 26, 2021

IX. Public Comment (3 minutes per person) and Board Comment (may include proposed agenda items for future meetings)

X. Adjourn

Parking Lot/Future Meetings

Invasive pests (Chair Jahnke)

PARKS, RECREATION & TREE ADVISORY BOARD MEETING MINUTES

Date: June 22, 2021

Time: 4:30 p.m.

Location: City Hall (virtual)

Members Present: Debbie Jahnke, Brenda McMillan, Jennifer Rotermund, Jim Todd, Sean Koomen (dropped off mtg due to technical problems), John Nowak

Members Excused: None

Members Absent:

Staff Present: Public Works Director Steve King, Parks Lead Operator Bre Ganne, and Deputy City Clerk Haylie Clement

Topic	Motions/Recommendation/Action
Approval of Agenda:	The agenda was unanimously approved.
Approval of Minutes:	The minutes of April 24, 2021 were unanimously approved.
Public Comment:	There was none.
<p>Old Business: Banked Capacity Steve King provided an overview of the presentation provided to the City Council on 6/14/21. Steve emphasized that the project screening is challenging and can be debated, and that consensus on project selection is not likely. Recognizing this, the action request is for support of using banked capacity to support the PROS Plan. Comments from the board illustrate concern over project selection and some disagreement with the recommended projects. Steve shared that these are great examples of how it is nearly impossible to get consensus over project selection as there are so many great projects. Steve also shared that providing water at the MTV Dog park is in our work plan in response to the comments about MTV Dog Park.</p>	<p>Motion: Move to support levying banked capacity to support implementation of the PROS plan. The motion passed with 4 in favor and Jim Todd abstaining.</p>
<p>Old Business: Smoking Ordinance. Public Works Director Steve King briefed the Board that the City Council took action to pass a no smoking ordinance in public parks to be consistent with Jeff. Co. Board of Health ordinance.</p>	<p>No Action</p>
<p>Old Business: Park Naming. Chair Jahnke provided an overview of the history of park naming. Staff will be forwarding park name approval to the City Council for “Speaker’s Corner”. Staff is sending a letter to the Master Gardeners concerning naming of Dahlia Park given the last names provided were not consistent with City policy and ordinances.</p>	<p>No Action</p>

<p>New Business: Letter of condolences and appreciation. Chair Jahnke described the history of Landmark trees and Beth Lorber submitting the first landmark tree at the corner of Pierce and Lawrence. Chair Jahnke asked for support to send a letter of condolences and appreciation to the family of Beth Lorber</p>	<p>Board provided unanimous support.</p>
<p>New Business: Landmark Tree proposed: Chair Jahnke asked the board for support for approaching the property owner concerning designation of a proposed conifer landmark tree in Uptown.</p>	<p>No Action. The Board did provide consensus to move forward.</p>
<p>New Business: Mountain View Pickleball and Dog Park Modifications. Steve King provided a presentation of proposed pickleball court development and expansion of the concrete slab at Mountain View as provided by the local Pickleball club. The proposal also includes some potential modifications to the fencing at the dog park. Public comment was provided by Michael Napolitano concerning impacts to the Dog Park and asked if there could be another configuration. Staff member Bre Ganne provided information on turf management indicating it is challenging to maintain without establishment of new turf and an irrigation system. James Dow, Mary Critchlow, Lynn Pierle, and Eric Seder of the pickleball club presented the benefits of pickleball and the proposed plan. Concern over impacts to the dog park and existing basketball court were raised by board members Jennifer Rotermund, Jim Todd, and John Nowak. Support by the board members was also provided. Staff will meet with the pickleball club and Michael Napolitano to gather additional information and return to the board for a follow-up with a plan that works for all.</p>	<p>No Action.</p>
<p>Trails: New standing agenda item given dissolution of ATAB. Trails were discussed at this meeting under banked capacity agenda item.</p>	<p>No Action</p>
<p>Staff Update: Steve King provided a brief update on pool operations and staffing.</p>	
<p>Public Comment and Board Comment:</p>	<p>There was none.</p>
<p>Next Meeting: The next regular meeting is August 24, 2021.</p>	
<p>The meeting adjourned at 6:00 p.m.</p>	

Port Townsend Pickleball Club Mountain View Court Revised Renovation Proposal

8/22/2021



Lynn Pierle - President
Eric Seder - Facilities
Jim Dow - Operations

Contact at
ptpickleball@gmail.com



Mountain View Commons Site



The current 97x60 concrete slab provides a very valuable court infrastructure.

Mountain View Court Renovation: Resurface Existing 60ft x 97ft Concrete Slab, Add Lines for 2 Pickleball Courts and one Multi-use area for Basketball and Pickleball, Add Perimeter Fencing to Pickleball Area

Major Scope Elements

- Project Design and Engineering (Minimal)
- Project Contracting
- Remove Basketball Standards
- Resurface/Paint Existing Slab 97ft by 60ft for 2 PB Courts and Basketball/Pickleball Area
- Install 2 sets of Permanent PB Posts and Nets
- Install Perimeter Fencing (Approx. 250ft of 8 foot high Chainlink Fence) and 4 Gates
- ??

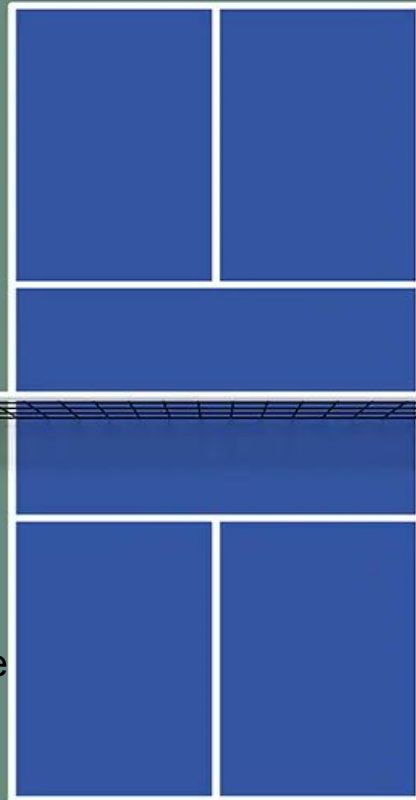
Basketball Court with PB Lines

Basketball/PB area 60x33 feet



No fencing on 3 sides of Basketball area.

20x44 ft court area



6 feet
Court
to
Fence

20x44 ft court area



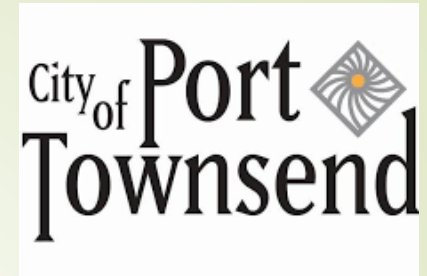
12 feet
Between
Courts

6 feet
Court
to
Fence

Pickleball area 60x64 feet with perimeter fencing with 4 gates

Risks and Issues

- Project not authorized by City.
- Adequate financing not available.
- Lack of vapor barrier under concrete could yield poor resurfacing result.
- Qualified contractor not available for resurfacing as soon as desired.
- In what way can the Port Townsend Pickleball Club assist in the project.
- ??



Sims Way Gateway and Tree Management

Parks Recreation and Tree Advisory Board Meeting

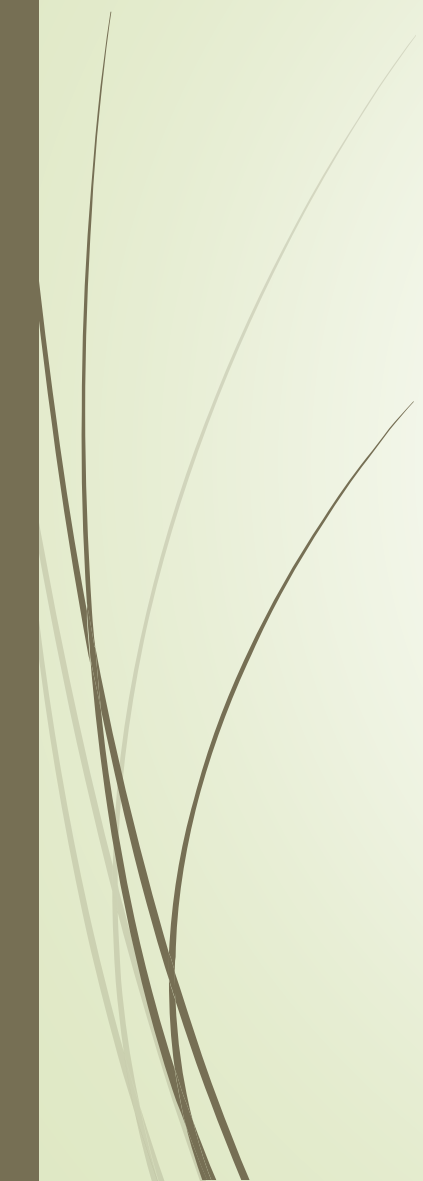
August 24, 2021

Problem Statement & Opportunity





Presentation Objective

- Present information to the PRTAB concerning removal of Poplar Trees along Sims Way.
 - Ask for feedback on replanting
 - Ask for support with public outreach
- 

Setting and Background Gateway



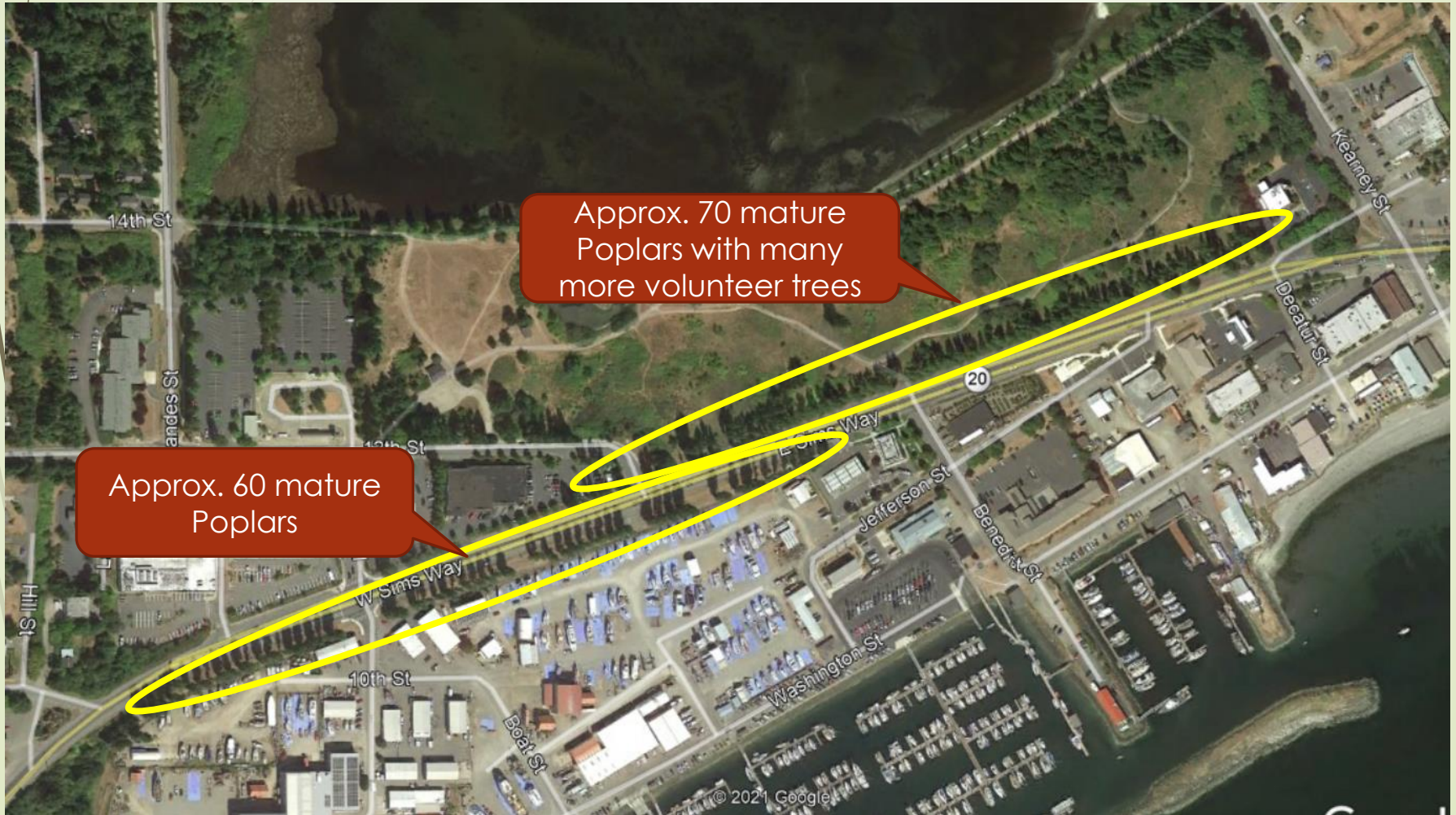
Setting and Background



Setting and Background



Setting and Background



Setting and Background



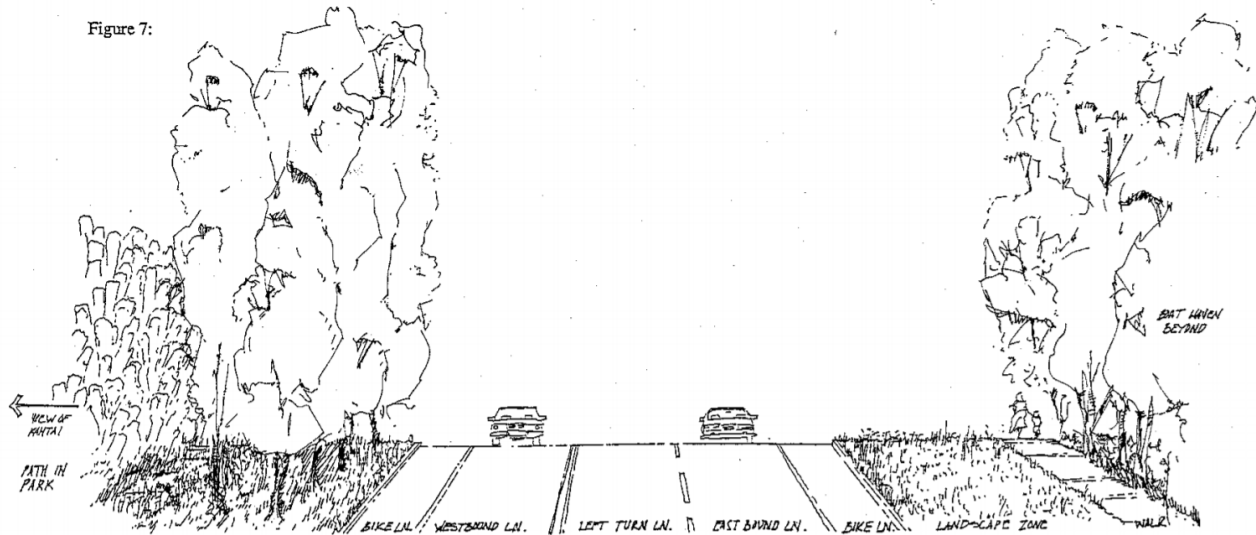
Setting and Background



Sims Way right of way line

References: Gateway Development Plan - 1993

Figure 7:



SECTION AT FLATS

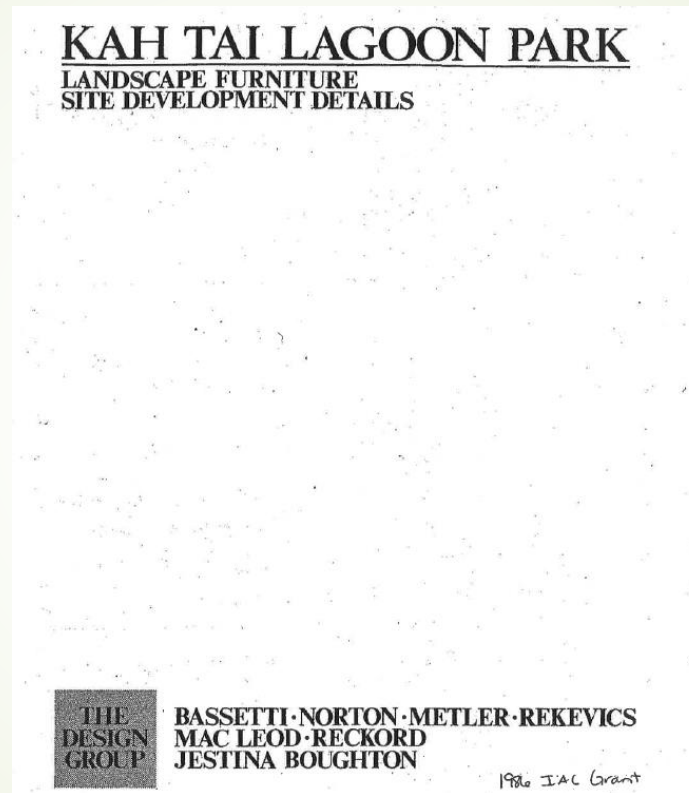
Illustrates configuration of new left turn lane between westbound and eastbound lanes. A new shoulder provides bike lane at north, and the existing south shoulder is developed into a bike lane and sidewalk. Existing poplars are thinned as required to improve view to Kah-Tai Park.

The Flats Commercial District proposes thinning of Poplars to enhance views... replanting of Poplars on the south side and other native trees on the north side... feature plantings along with trees and ground cover unique to this area... Strengthen pedestrian environment... Trees should be low enough to preserve views of uptown and the bluff... Sidewalk along the south side with a nature path on the north side.

Take away: Distinct difference between the north and south sides of Sims Way.

Kah Tai Lagoon Park

Landscape and Furniture Site Development -1986.



Recommended planting zones along Kah Tai to support the natural environment.

Recommends thinning and removal of Poplars with replanting of prescribed shrubs and trees according to the zone planting plan.

City Code

The Right Tree in the Right Place

Some species may provide great habitat and wind break in a greenbelt location, but block views and grow into power lines if planted on a corner uptown.

It's critical to consider species growth habits and mature size when choosing a location for a new tree.

The Right Tree in the Right Place

- Will not cause safety or line of sight issues for drivers,
- Will not interfere with utilities,
- Will not substantially block views,
- Will not block use of sidewalk or roads.



Very short trees are a good fit under Power Lines

I Want to Plant a Tree

Great! The City generally encourages the planting of trees. The City will review all planting requests to ensure the right tree is planted in the right place to avoid future problems as the tree matures. See the pre-approved tree list at: cityofpt.us/development-services/page/trees-landscaping

See back of brochure to learn how to apply for a no-fee permit!

The Wrong tree in the Wrong Place

Sometimes a tree is not a good fit for the chosen location.

- Tall growing trees should not be planted under power lines.
- Bushy trees should not be planted near corners because they can cause safety issues by blocking drivers' line of sight.
- Deciduous trees should not be planted next to storm drains; the leaves can clog the grates and lead to flooding.
- No vegetation may interfere with free use of the sidewalk or roadway, and must be continually maintained to prevent blocking.



Tall trees grow into Power Lines



Overgrown bushes block sidewalk

Removing Trees

While the City discourages removal of trees, it is sometimes necessary. If the tree is in the wrong place, or if the tree is dead, dying, diseased or dangerous it must be removed. Sometimes pruning can resolve the issue which is preferred over removal, and performed under advisement by a certified arborist to ensure tree health.



Private trees in the right of way.

All work in the right of way requires a permit.

Who is Responsible for Trees?

Trees in the city right of way are generally considered "Private Trees" and are the maintenance responsibility of the adjacent property owner; however, the City is responsible for managing city right of way and its contents and thus all right of way work requires a permit and City review.

Additionally, sometimes the City will prune or remove trees that pose a hazard.

There are also "Public Trees" planted by the City, such as those in grates along Water Street, which the City maintains.

- Right Tree Right Location.
- Manage Trees in right of way
- Discourages planting of inappropriate trees such as Lombardi Poplars.

Kah Tai Side of Sims



Kah Tai Side of Sims



Existing Tree Profile



Proposed Work Phases



1. Mitigate the hazard – Tree trimming and removal
2. Power undergrounding
3. Path installation and tree replanting
4. Boatyard expansion
5. Kah Tai side of Sims Way tree removal and planting



Permitting Requirements

- ▶ Street Development Permit for all work within the right of way. (City, Port, and PUD)
- ▶ Flood Development Permit (Port of Port Townsend)
- ▶ Clearing and Grading Permit (Port of Port Townsend)
- ▶ Compliance with National Electric Code (PUD)

Concepts – Sims and Boat Haven



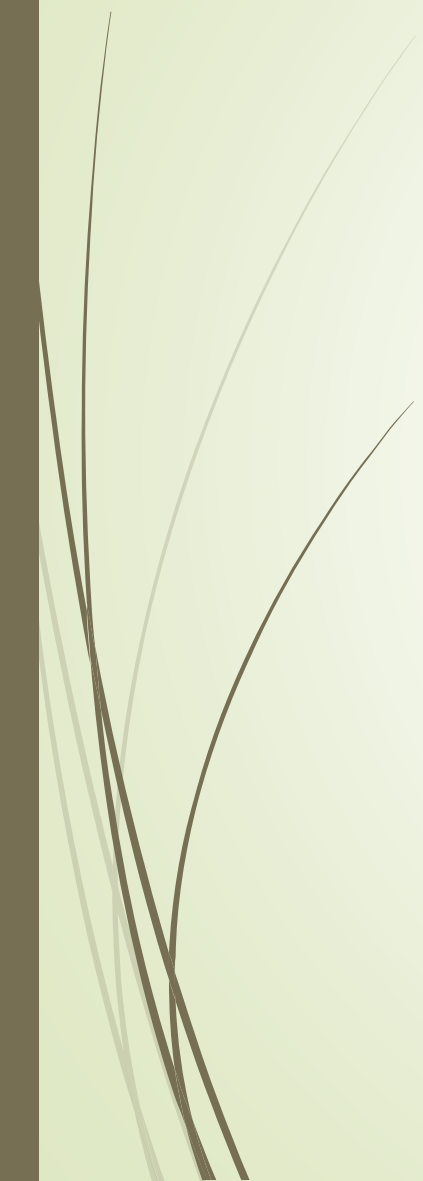


Cost and Grants

- ▶ PUD – Tree removal, undergrounding, and path installation. \$700,000
 - ▶ Port – Boatyard expansion. \$900,000
 - ▶ City – Replanting on Boat Haven side of Sims. \$170,000
 - ▶ City – Tree removal and planting on Kah Tai side of Sims. \$200,000
 - ▶ TOTAL = \$1,970,000
 - ▶ **Grants are necessary!**
- 



Tree Restoration Feedback

- ▶ Key Questions
 - ▶ Right Tree, Right Location?
 - ▶ Aesthetics – screening? View corridors?
- 



Public Outreach



- ▶ Asking for the PRTAB support
- ▶ Public Process Recommendations
 - ▶ Visualizations?

PRTAB Discussion and Questions

