

DETERMINATION OF COMPLETENESS

Date: November 2, 2021

To: John Everett, ESM Consulting
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Federal Way, WA 98003
Sent via email to John.everett@esmcivil.com

On behalf of:
Montebanc Management, LLC
400 NW Gilman Blvd 32781, Issaquah, WA 98027
Sent via email to: Montebanc.mgt@comcast.com

From: Lance Bailey, Development Services Director

RE: LUP21-066, Madrona Ridge Planned Unit Development

The application for the Madrona Ridge Planned Unit Development (LUP21-066) is hereby determined to be a complete application, in compliance with Port Townsend Municipal Code (PTMC) 20.01.110(C)(1).

This determination of completeness acknowledges that the application is sufficient for continued processing even though additional information may be required, or project modifications may be undertaken after submittal. The city's determination of completeness shall not preclude the city from requiring additional information, that the applicant correct plans or perform studies at any time if new information is required for project review, or if there are substantial changes in the proposed action.

In addition:

1. Pursuant to RCW 36.70B.090(1) (a)(i), any period during which the city has requested the applicant to correct plans, perform required studies, or provide additional information shall be excluded from the time period required for the city to issue a decision.
2. The time period for requiring additional information shall be calculated from the date the city notifies the applicant of the need for additional information until the earlier of:
(a) the date the city determines whether the information satisfies the request for information; or (b) 14 calendar days after the date the information has been provided to the city.



Lance Bailey
Development Services Director