



Transportation Building
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November 12, 2025

John Mauro
City Manager
City of Port Townsend
250 Madison Street
Port Townsend, WA 98368

Dear Mr. Mauro:

WSDOT approved your 2025 Annual Title VI Compliance documents to meet the requirements under Title 23 Code of Federal Regulations (CFR), Part 200 and 49 CFR. As public records, your Title VI Accomplishments and Goals report, Letter of Intent, and Nondiscrimination Assurances (NDA) **must** be posted on your website. Please update the NDA if there is a change in the Executive Official who signs it and email it to WSDOT within 30 days.

WSDOT appreciates your efforts in developing the required documents for your Title VI Program. **Your next annual report is due August 1, 2026, covering the reporting period of July 2025 to June 2026.** Transmittal email contains additional information.

WSDOT is committed to providing any assistance you may need with your Title VI Program implementation process. For assistance, please contact me at 360-522-2794 or at doris.karolczyk@wsdot.wa.gov.

Sincerely,

A handwritten signature in black ink that reads 'Doris Karolczyk'.

Doris Karolczyk
Title VI Local Agency Compliance Lead
Office of Equity and Civil Rights
Washington State Department of Transportation

cc: John Ho